

33 Process Improvement Network PIN ROI

33.1 PIN ROI Overview

The Process Improvement-ROI screen (Figure 33-1) is for tracking cost savings and cost avoidance.

Note: Currently, you cannot enter certain special characters (e.g., apostrophes and semicolons) into some data boxes.

Process Improvement - ROI (Screen 1 of 1) For Official Use Only

File Edit Functions Administration Help

RETURN ON INVESTMENT

Date: MON-YYYY R.O.I No.:

PLFA: SLFA: Tertiary Code:

Acquisition Cost Savings: DCMC Ops. Cost Savings:

Acquisition Cost Avoidance: DCMC Ops Cost Avoidance:

Figure 33-1 Process Improvement-ROI Screen

33.1.1 To Add or Create New Record



Insert
Icon

1. To add (insert) a new record, click the **Insert** icon on the tool bar or select **File: New** from the menu bar. The system prepares the screen for you to enter the requested information.
2. Enter the requested information, then save your work.

33.1.2 To Add Multiple New Records



Cancel
Icon

If you have to enter multiple new records, enter one record. Then save the current record by clicking the **Save** icon on the tool bar or selecting **File: Save** from the menu bar. Then to clear the screens for your next new record, either click the **Cancel** icon or select **File: Cancel**.

or

Click on the **Insert** icon on the tool bar or select **File: New** from the menu bar. A message box appears informing you that unsaved changes exist, and asking you if you want to save them. Click **Yes** to save. If you click **Yes**, a message informs you of a successful save. Click **OK** to close this message. The system prepares the screen for another entry. (Or click **No** on the unsaved changes message box if you do not want to save. Or click **Cancel** to return to the current record instead of inserting a new one.)

33.1.3 To View or Edit Existing Record



Search
Icon

1. Click the **Search** icon on the tool bar or select **File: Open** from the menu bar. When you do, a Search window (Figure 33-2) appears.

Record Number:

Located:

CANCEL

Figure 33-2 Process Improvement ROI Search Pop-Up Window

2. Type in the numeric part of the desired **Record Number**.
3. Press **Tab** or **Enter**. The cursor moves to the right.
4. Enter the District identifier (**E** for **E**ast, **W** for **W**est or **I** for **I**nternational), then press **Tab** or **Enter**. (Or press **Tab** or **Enter** again without entering an identifier.)

5. The application searches for matching records. Matching records are displayed on the bottom of the Search window (Figure 33-3).

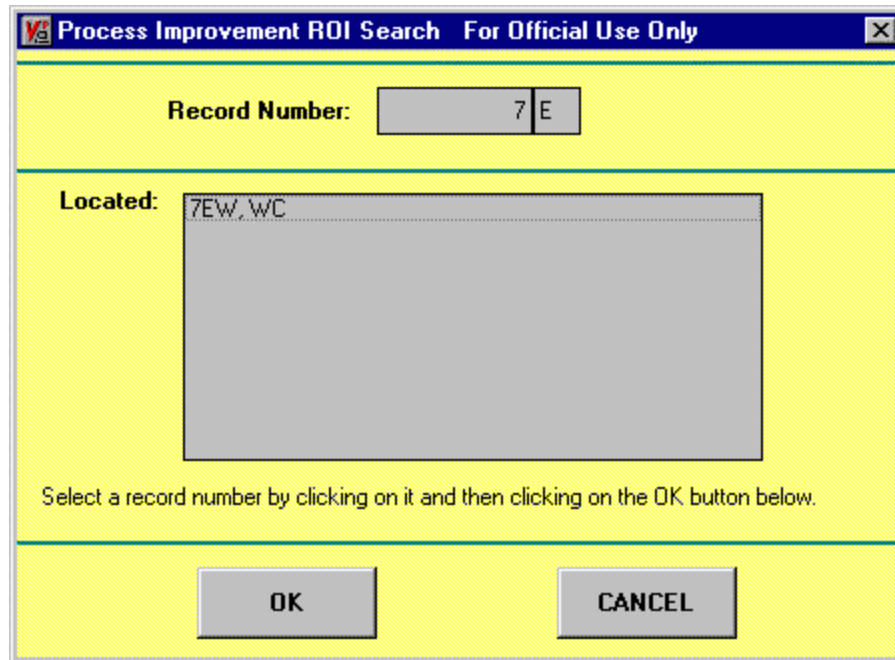


Figure 33-3 Process Improvement ROI Search Results Pop-Up Window

6. Select (click on) the one you want.
 7. Click **OK**. Information associated with the record you selected is displayed on the Process Improvement Network ROI screen.
- or
- Click **Cancel** to close the Search window.

Note: If no record is found matching the information you entered, a pop-up window appears (Figure 33-4). Click **OK** to close the window. You can then choose to search for a record again, add a record, go to another Metrics function or exit the Metrics application.

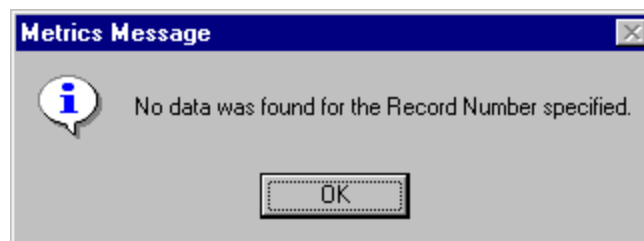


Figure 33-4 No Data Found Pop-Up Message

33.2 Process Improvement-ROI Screen 1 of 1

When the Process Improvement-ROI screen opens, you can either insert a new record (Section 33.1.1) or search for an existing one to open (Section 33.1.3). The delete procedure is explained in Chapter 6.

Process Improvement - ROI (Screen 1 of 1) For Official Use Only

File Edit Functions Administration Help

RETURN ON INVESTMENT

Date: 33.2.1.1 MON-YYYY R.O.I No.: 33.2.1.2

PLFA: 33.2.1.3 SLFA: 33.2.1.4 Tertiary Code: 33.2.1.5

Acquisition Cost Savings: 33.2.1.6 DCMC Ops. Cost Savings: 33.2.1.8

Acquisition Cost Avoidance: 33.2.1.7 DCMC Ops Cost Avoidance: 33.2.1.9

Figure 33-5 Process Improvement-ROI Screen Fields

Note: Numbers in data boxes indicate corresponding section numbers.

33.2.1 Fields for Process Improvement-ROI Screen 1 of 1

33.2.1.1 Date

This data box is automatically populated with the current month and year. If this is not the correct date, enter the correct one in MMYYY format. For example, to enter the date for a record entered in August 1996, type in 0896. When you press **Tab** or **Enter**, this example date (0896) appears as AUG-1996.

33.2.1.2 R.O.I. No.

This sequential record number is automatically generated and protected by the system.

33.2.1.3 PLFA

This protected data box is automatically populated with the district code (2-5 alphanumeric characters) based on the login.

33.2.1.4 SLFA

This is automatically populated with the Contract Administration Office (CAO) code (2-5 alphanumeric characters) based on the login.

Note: If you enter any other CAO Code, a message appears informing you that the CAO Code you entered does not match the CAO Code associated with the logon ID, and that you should reenter the CAO. Click **OK** to close the message.

33.2.1.5 Tertiary Code

Select (click on or highlight) the Defense Contract Management Office (DCMO) identifier, if available, from this list.

Note: The Tertiary Codes listed depend on which ones, if any, your CAO has entered; therefore, the list box may be empty. [Chapter 33 explains how to add valid Tertiary Codes to this list.](#)

33.2.1.6 Acquisition Cost Savings

Enter the dollar amount (up to 10 digits) that contract values were reduced, or the amount returned to the Government as a result of this acquisition. You must enter a value for at least one of the following: **Acquisition Cost Savings**, **Acquisition Cost Avoidance** (33.2.1.7), **DCMC Ops. Cost Savings** (33.2.1.8) or **DCMC Ops. Cost Avoidance** (33.2.1.9). Zero (0) is an acceptable entry.

33.2.1.7 Acquisition Cost Avoidance

Enter the dollar amount (up to 10 digits) that Government cost would have been higher if it were not for this acquisition. You must enter a value for at least one of the following: **Acquisition Cost Savings** (33.2.1.6), **Acquisition Cost Avoidance**, **DCMC Ops. Cost Savings** (33.2.1.8) or **DCMC Ops. Cost Avoidance** (33.2.1.9). Zero (0) is an acceptable entry.

33.2.1.8 DCMC Ops. Cost Savings

Enter the dollar amount (up to 10 digits) that contract values were reduced, or the amount returned to the Government as a result of DCMC participation in process improvement activities. You must enter a value for at least one of the following: **Acquisition Cost Savings** (33.2.1.6), **Acquisition Cost Avoidance** (33.2.1.7), **DCMC Ops. Cost Savings** or **DCMC Ops. Cost Avoidance** (33.2.1.9). Zero (0) is an acceptable entry.

33.2.1.9 DCMC Ops. Cost Avoidance

Enter the dollar amount (up to 10 digits) that Government cost would have been higher if it were not for DCMC participation in process improvement activities. You must enter a value for at least one of the following: **Acquisition Cost Savings (33.2.1.6)**, **Acquisition Cost Avoidance (33.2.1.7)**, **DCMC Ops. Cost Savings (33.2.1.8)** or **DCMC Ops. Cost Avoidance**. Zero (0) is an acceptable entry.